

Please send the complete form (4 pages) to the following address:

IMOT Messe- und Veranstaltungs GmbH, Jahnstraße 63, 72127 Kusterdingen,  
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Phone: +49 (0) 89 62 17 99-0 or +49 (0) 70 71 156-91

Hotline and E-Mail Lixi Laufer: +49 (0) 173 8517363, [lix.laufer@imot.de](mailto:lix.laufer@imot.de)

## Exhibitor contract

### Invoice address

Date: 17.02.–19.02.2017

Application deadline: 30.09.2016

Value added tax identification number

Company (official company address)

Legal representative (chief executive, chairman, etc.)

Street

ZIP/city

Country

Company web

Phone extension

Fax

Mobile

Contact person

E-Mail

Comments

All technical documents are available for download under [www.imot.de/ausstellerinfos](http://www.imot.de/ausstellerinfos) as of end of November 2016.

All extra cost, such as electricity, carpet etc. must be ordered using the forms of the technical documents.

Company name for **alphabetical entry** in the exhibitor directory

Company activities:  manufacturer  Importeur  publishing company  association  wholesaler  distributor  trading company  
 service provider  other

**Index of goods (important: Please tick maximum 5 categories of goods.):**

- 01 Motorcycles, scooters, light motorcycles; **brand(s)** \_\_\_\_\_
- 02 Custom bikes     03 Racing motorbikes, sport motorbikes     04 Motorcycle sidecars     05 Trikes     06 Quads     07 Oldtimer     08 Tuning, airbrush modifications     09 Motorcycle transporter
- 10 Motorcycles clothing     11 Helmets     12 Intercom systems     13 Travelling accessories, motorcycle luggage     14 Technical accessories     15 GPS, special cameras     16 Tools, hoists     17 Tire manufacturer/importer
- 18 Tour operator, hotels     19 Driver courses, coaching, sport events     20 Publishing companies, radio stations, internet     21 Associations, clubs     22 Fashion accessories, jewellery     23 Leisurewear
- 24 Outdoor accessories     25 Leather care, detergent     26 Catering     27 Special exhibitions     28 Others

## Halls 1, 2, 3 and 4:



Row booth  
1 side open



Corner booth  
2 sides open



Peninsula booth  
3 sides open



Island booth  
4 sides open

**Prices:** € 72,- per m<sup>2</sup>

€ 79,- per m<sup>2</sup>

€ 84,- per m<sup>2</sup>

€ 89,- per m<sup>2</sup>

**Important: Flooring has to be provided for every booth.**  
**Rear walls – if required – are included in the price.**

Stand rental includes the hiring of the stand space for the entire duration of the exhibition and during construction and dismantling periods including fees for waste disposal. From a **stand height beyond 2,50 meters** a written permit has to be requested from the exhibition management.

For the mandatory entry in the list of exhibitors a fee of € 40,- exclusive of VAT is charged per exhibitor.

We need a booth size of \_\_\_\_\_ m width and \_\_\_\_\_ m depth.

**As from 100 m<sup>2</sup> exhibition space only with approved exhibition stand layout.**

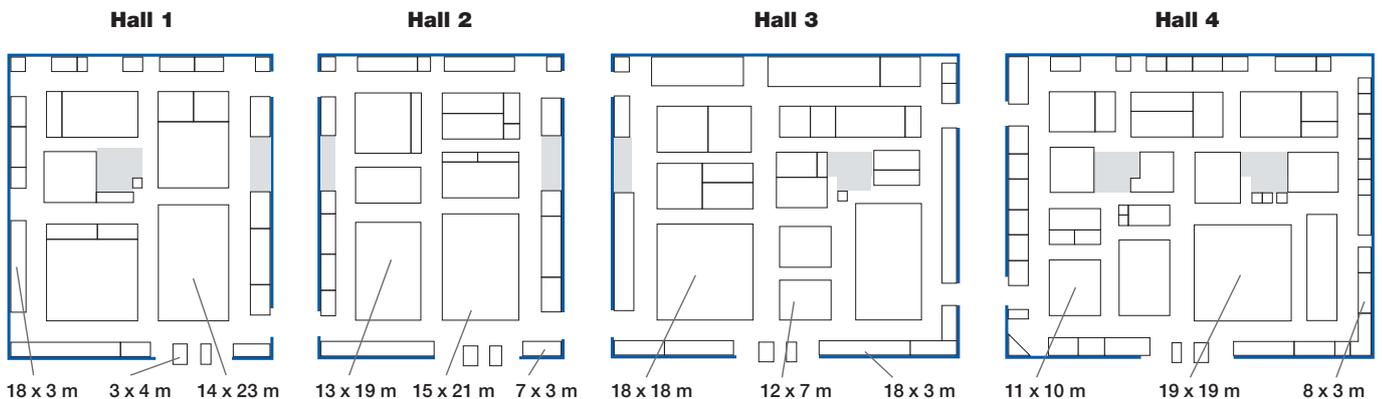
If possible, same stand as in 2016.

**Vehicles and containers** as exhibits in the halls are **subject to approval**.

Mobile exhibits (show trucks, busses, trailers etc.) which form one continuous area bigger than 30 m<sup>2</sup> have to be equipped with a sprinkler system. Also areas with space between are considered one single area, unless the space between is wide enough to comply with fire protection regulations.

Do you have your own system booth?  yes  no

### Examples for booth sizes based on the exhibition plans of 2016:



Notes

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All prices are exclusive of VAT 19%.

**Construction:** 15.02.2017 from 7.30 am to 10.00 pm, 16.02.2017 from 7.30 am to midnight  
**Dismantling:** 19.02.2017 after closing to 20.02.2017, 06.00 pm (During dismantling periods please adhere to the regulations according with the IMOT terms and conditions!)

**Opening hours:**

Visitors: Friday to Sunday 9.00 am to 6.00 pm

Exhibitors: Fr 7.00 am–7.00 pm, Sa/Su 8.00 am–7.00 pm

## Halls 5 and 6 (Atriums above halls 3 and 4):

**Ready-made booths** including carpet, logos, lighting, plastic-coated white partitions, without furnishing. Furnishing can be ordered separately at an extra cost.  
Power connection: € 125,- additionally for a 3-kW-connection with two Schuko sockets.

(\*nur über die Formulare der Technischen Unterlagen zu bestellen)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> 2 x 2 m: € 390,- | <input type="checkbox"/> 4 x 2 m: € 780,-   | <input type="checkbox"/> 3 x 3 m: € 878,-   |
| <input type="checkbox"/> 3 x 2 m: € 585,- | <input type="checkbox"/> 4 x 4 m: € 1.560,- | <input type="checkbox"/> 4 x 3 m: € 1.170,- |

Ready-made corner booth: 25% surcharge, further sizes on request.

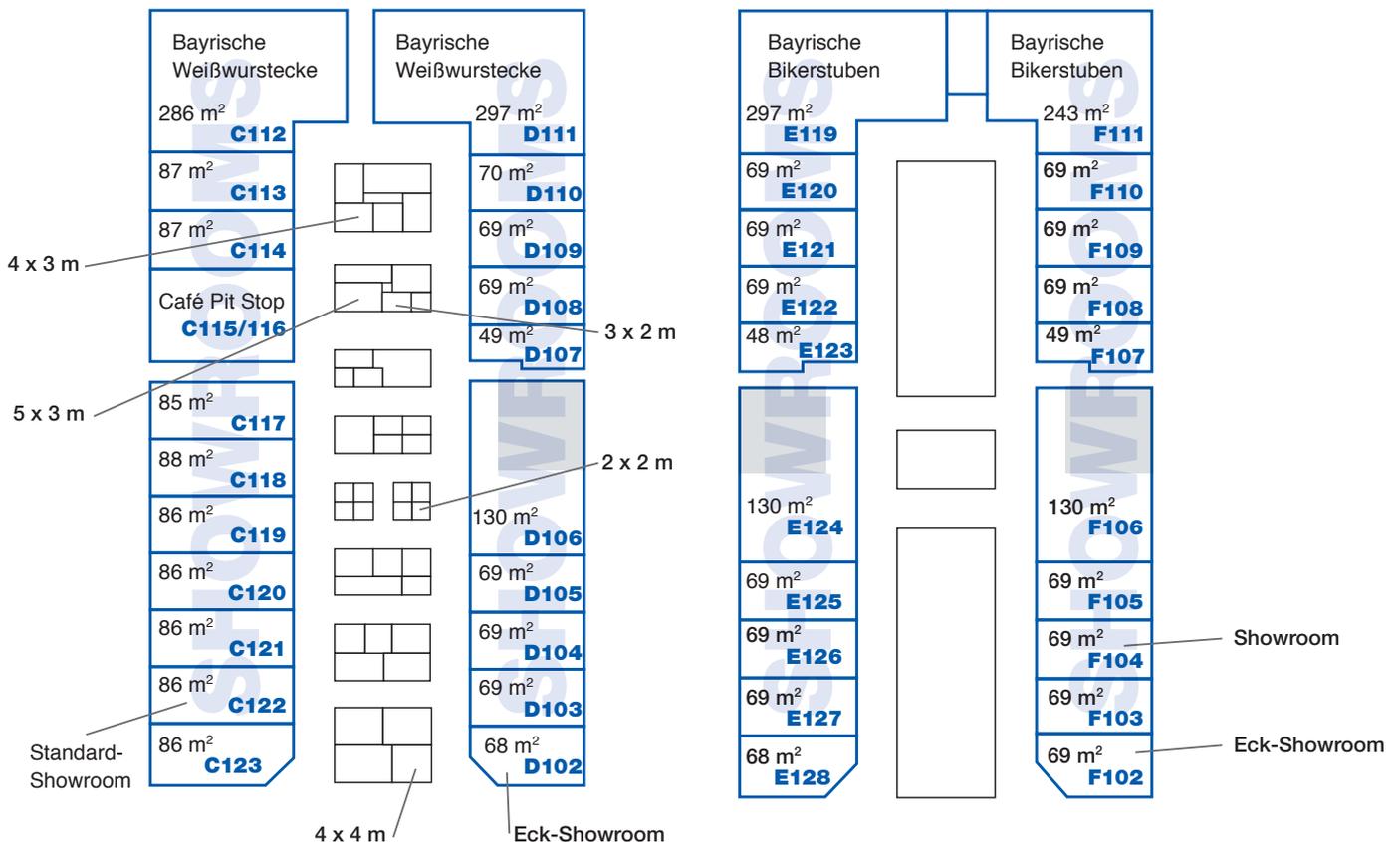
**Showrooms** lockable, with power connection, sockets and carpet:

- Standard showroom (85/86/88 m<sup>2</sup>): € 2.000,-
- Showroom (69/70 m<sup>2</sup>): € 1.700,-
- Corner showroom (86/68 m<sup>2</sup>): € 2.800,- / € 2.300,-

### Examples for booth sizes:

#### Hall 5:

#### Hall 6:



### Notes

All prices are exclusive of VAT 19%.

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### Opening hours:

Visitors: Friday to Sunday 9.00 am to 6.00 pm  
Exhibitors: Fr 7.00 am–7.00 pm, Sa/Su 8.00 am–7.00 pm

**Please note:**

Co-exhibitors which are not included in this contract by the exhibitor or not officially approved by the organizer have to clear the stand on request and leave the exhibition. Hired stands which are not engaged during the exhibition will be decorated at the exhibitors cost; additional charge is € 63,- per m<sup>2</sup> exclusive of VAT.

Names of the co-exhibitors displaying at the booth	products exhibited, with motorcycles brand/model

**Address entries for the list of exhibitors (€ 40,00 once per exhibitor, sub-exhibitors free)**

Company	street
postcode/city	internet address
Company	street
postcode/city	internet address
Company	street
postcode/city	internet address

**Drinks and food will be served**

with charges, subject to approval: \_\_\_\_\_

free of charge: \_\_\_\_\_

**Performances will be shown:**  yes  no

Short description of the performance: \_\_\_\_\_

**Please note:** The general and specific exhibition terms and conditions are accepted as a part of this contract and are legally binding. In case the exhibitor is a registered trader or legal entity under public law, the registered office of the organizer is the place of performance and place of jurisdiction.

**The contract is only valid together with the issued invoice for the stand area.**

The stand rent is payable when signing the exhibition contract. All amounts invoiced for the IMOT 2016 have to be transferred strictly net according to the due date for payment as stated on the invoice. Payment made by direct debit is no longer possible.

\_\_\_\_\_  
Date and place

\_\_\_\_\_  
signature and exhibitor's company stamp

## FOR YOUR RECORDS!

# IMOT CONDITIONS OF PARTICIPATION

## Special fair and exhibition terms and conditions

### 1. Project management / Realisation:

IMOT Messe- und Veranstaltungen GmbH  
Jahnstraße 63, 72127 Kusterdingen  
Telefon +49 (0) 7071 156-91  
Telefax +49 (0) 7071 156-11  
E-Mail: info@imot.de  
Vertrieb: Telefon +49 (0) 89 621799-0

### 2. Exhibition venue

IMOT 2017 takes place in the MOC Lilienthalallee 40, 80939 München, in the halls 1-4 und in the atriums 3 and 4.

### 3. Dates and opening hours

IMOT 2017 from 17.02 – 19.02.2017. It is open non-stop daily, for exhibitors on Friday from 7.00 am to 7.00 pm and on Saturday and Sunday from 8.00 am to 7.00 pm (longer stay only possible with special permission of the exhibition management), for visitors from Friday to Sunday non-stop from 9.00 am to 6.00 pm. The IMOT GmbH has the right to change the date, duration and opening hours of the exhibition without giving the exhibitor the right of withdrawal or compensation.

**Important for all exhibitors: On Friday and Saturday between 7.00 pm and 8.00 am a security officer will be present in every hall. Stand guards for single booths can be requested through the technical order catalogue. Crucial for insurance coverage in case of theft is the stand guard ordered from IMOT by the exhibitor. There is no insurance coverage during the general guard at night. The same applies during construction and dismantling, every exhibitor is responsible for their own stand.**

### 4. Exhibition terms and conditions

This exhibition contract is based on the particular exhibition terms and conditions of IMOT, the general exhibition terms and conditions of MMG (Münchner Messe- und Ausstellungsgesellschaft mbH) as well as the house rules and the usage regulations of MOC. Furthermore the legal labour and trade law regulations are included in the exhibition terms and conditions. Please note the handout on fire protection requirements in the technical documents.

### 5. Registration

The registration is to be done with the attached form which has to be completed and signed in a legally binding way. Please send the registration form immediately to the sales management of IMOT Messe- und Ausstellungen GmbH. Deadline is the 30.09.2016.

### 6. Admission

The exhibition management, if necessary with the help of an exhibitor advisory board or the Association of the German Trade Fair Industry, decides about the admission of the exhibitors and the exhibits listed in the index of goods. The organizer has the right to reject registrations. The exclusion of competition must neither be requested nor assured. After the exhibitor receives the invoice, the conclusion of the contract between organizer and exhibitor is agreed and finalized. **A once given admission can be cancelled if the requirements for admission are no longer met.** This applies among other for new restrictions issued by the Munich fire direction, which are announced only after contract conclusion. Stand spaces can be changed in size and location by the exhibition management. The exhibition of non registered or admitted goods is not permitted. IMOT has the right to change type, size and location of the stand space requested by the exhibitor.

Furthermore IMOT is authorized to exclude certain exhibits from admission and to make admission subject to requirements. Reservations, conditions and special wishes from the exhibitor (for example regarding location, design of the booth, extension of the booth) can only be considered, if this was explicitly confirmed in the admission documents. The allocation of the booth is determined by the needs and capacities of IMOT and by the arrangement of the various types of industries done by IMOT and not according to the order of entry of the registration forms.

**Special admission requirements for trucks: The maximum permissible weight of 17 tons must not be exceeded. Trucks with more than 30 m<sup>2</sup> coverage must be equipped with a sprinkler system. It is not allowed to stock any material (for example packaging material) close to the truck during the event. At times, when the stand is not occupied, the truck needs a fire guard.**

### 7. Stand rentals

Prices for stand rentals are listed at the front page of the registration form. The participation fee in the halls 1,2,3,4, and in the atriums 3 and 4 covers the rental of the stand area for the entire duration of the event and during construction and dismantling periods. In addition, garbage fees and necessary stand partition walls for row, corner and peninsula booths are included. Every started square meter will be fully invoiced. Hall pillars and other fixed construction elements may be present in the rented stand area and do not entitle you to any reduction in the participation fee or other costs. The exhibitor has to leave the rented stand area well swept after the end of the event. All fees are exclusive of VAT of 19%.

### 8. Construction and dismantling periods

Construction periods:

Wednesday, 15.02.2017 from 7.30 am until 10.00 pm

Thursday, 16.02.2017 from 7.30 am until midnight

Dismantling periods:

Sunday, 19.02.2017 after the end of the event until

Monday, 20.02.2017 until 6 pm

The exhibitors have to strictly stick to the dismantling periods.

### 9. Passes

Following the receipt of the stand rental every exhibitor receives free exhibitors passes: **3 passes up to a rented stand area of 12 m<sup>2</sup>, 5 passes up to a stand area of 24 m<sup>2</sup>, 8 passes up to a stand area of 50 m<sup>2</sup>, 15 passes up to a stand area of 100 m<sup>2</sup>, 22 passes up to a stand area of 150 m<sup>2</sup>, 25 passes up to a stand area of 200 m<sup>2</sup>, 30 passes for a stand area of 200 m<sup>2</sup> or bigger, 5 passes for showrooms.** If more exhibitors passes are needed, they can be requested for a fee of € 18,49 exclusive of VAT. Exhibitors passes may not be transferred to third parties. Each exhibitor will receive a wristband on presentation of the exhibitors pass at the entrance to the halls each day of the event. **Inside the halls the exhibitors pass is only valid in combination with the wristband.**

Guest tickets for your customers can be bought at a price of € 9,24 exclusive of VAT, an invoice will be issued after the return of the actual number of tickets used. Exhibitors receive free work passes for their supporting staff during construction and dismantling periods. These are only valid during construction and dismantling periods and do not entitle to enter the exhibition. If work passes are transferred unauthorisedly to third parties, the pass will be immediately withdrawn without substitution. Everybody who

is not part of the exhibitor's staff is unauthorized. **During the construction periods you will receive all passes in the exhibition office.** As an exhibitor, you will be liable to the organizer for any damage inflicted on the organizer, caused by the fact that exhibitors and work passes get into possession of third parties, even though this may not be attributable to the exhibitors' and their staffs' fault. Passes are to be kept in a way that makes any abuse of third parties impossible.

#### **10. Construction and dismantling**

Construction of the booths in the halls can be started on the first day of the construction period. The booths have to be fully assembled and equipped at midnight on the day prior to the opening of the event. Booths which are not assembled by that date will be equipped by the organizer, unless being used otherwise. The defaulting exhibitor cannot raise any claims to compensation or refund of the stand rental. **The general construction height in the halls is 2,50 m.** This height has to be observed also regarding facing, lettering and advertising space within the halls. **On request an exception permit can be issued by the exhibition management.**

During construction a deposit of € 100,- will be required for every vehicle and trailer; the deposit entitles you to unload your vehicle in the delivery zone (trucks for 4 hours, cars for 2 hours). The deposit will be reimbursed after the exit of the vehicle. An extension can only be granted with a written approval of the exhibition management, exceeding of delivery time means that the deposit will be retained.

**NOTE:** If you use your own booth system, the plans of the stand have to be submitted for approval (layout and plan with height measurements) 4 weeks prior to the start of the event. No construction of your own booth without approved layout.

For dismantling there are 2 delivery zones on different levels available. The vehicles will be arranged by the security staff on site. **The instructions are to be followed to ensure a smooth process.**

#### **11. Order placement**

All trade work (carpenters, painters, decorators, electricians and plumbers), if not done by the exhibitor's staff, can only be assigned by the exhibition management to companies contracted to MMG.

#### **12. Payment terms**

After your admission, you will receive an invoice for the stand rental and the entry in the exhibitor directory – plus VAT of 19%. **Invoices issued seven weeks prior to the beginning of the exhibition, are immediately due for payment.**

#### **13. Environmental protection, waste prevention and waste disposal**

Waste prevention, reduction of pollutants and recycling are important ecopolitical goals of our society. In order to help achieving these goals in the MOC, exhibitors are asked to use environmental friendly and recyclable materials for booth construction wherever possible. Furthermore, the exhibitor or companies assigned by the exhibitor are obliged to use liquids and substances necessary for cleaning or maintaining exhibits properly and technically correct, in order to avoid ecologically damaging effects. Remainings, including equipment, have to be disposed of properly as special waste by the exhibitor.

Additionally, the technical guidelines of MMC for the MOC are applied. Those are provided for the exhibitor by the IMOT technical project management. For each occupied square meter in the halls 1, 2, 3, 4 and the atrium IMOT charges a fee of € 2,- for waste disposal which is included in the stand rental.

#### **14. Technical services**

Requests for light, electricity, water inlet and outflow and phone connections can only be considered, if they are received in due time through the IMOT request forms. With these forms IMOT informs about the detailed delivery terms and connection charges.

#### **15. Performances**

Performances at the stand (specifying activities and people involved) are subject to approval of the exhibition management.

#### **16. Technical guidelines**

The fuel tanks of motorbikes and other vehicles exhibited in the halls have to be empty. The caps should be lockable. Non lockable tanks can be locked with the help of other means (e.g. sticky tape) in a way that they cannot be easily opened by unauthorized persons. Additionally, one fire extinguisher per exhibitor with motorbikes or other vehicles is obligatory. Rental from the exhibition management is possible.

#### **17. Exhibitor directory**

The organizers publish an official exhibition magazine. The fee required obligatory entry at the price of € 40,- in the alphabetical exhibitor directory is based on the registration. Furthermore, advertisements can be placed by exhibitors in the magazine. The order forms for advertisements are given to you with the technical documents.

#### **18. Changes**

IMOT reserves the right to make changes and additions regarding implementation and safety.

#### **19. Newsletter**

After admission, the exhibitors will be informed about further details through newsletters regarding preparation and implementation of the IMOT.

#### **20. Cancellation**

An exhibitor has to request the cancellation of the contract with the exhibition management. A cancellation is only legally binding if the exhibition management has agreed in writing.

If a cancellation of the contract is agreed upon by the exhibition management and the exhibitor earlier than 30 days prior to the beginning of the event, the exhibitor has to pay 50% of the participation fee to the organizer.

In the event of a cancellation of the contract later than 30 days prior to the exhibition the full amount of the participation fee is to be paid to the organizer.

#### **21. Minimum wage/Employee Protection Act**

The exhibitor commits to adhering to the rules and regulations of the law on the minimum wage and of the Employee Protection Act.